



FOR OFFICE USE ONLY	
Application received on: ____ / ____ / 2021	Application Reference Number: PTP1____/21/____

IL-PREMĴU TAL-PRESIDENT GĦALL-KREATTIVITÀ

APPLICATION FORM – STRAND 1

TEMPLATE

Name of Applicant

Title of Application

Date of Application submission

Total Amount Requested

(Maximum amount that can be requested under this Fund is Euro 15,000 per year for the duration of three years. Applicants may request up to 80% of the project expenditure)

Reference Number

1. GENERAL INFORMATION

1.1 Project Title _____

1.2 Project type _____

1.3 Primary area of activity _____

1.4 Secondary area of activity _____

1.5 Project Description

TEMPLATE

Please provide overview of proposed programme of activities

1.6 Did you ever benefit from public funds?

Yes

No

1.7 If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

1.8 Additional Documentation

Add files



2. TIME FRAME

TEMPLATE

2.1 Provide details regarding the key milestones and timeframes to fulfil project including approvals, safety requirements and maintenance.

Start Date ___/___/___ (Eligible timeframe 27/08/2021 – 27/08/2024)
End Date ___/___/___

Step 1: _____ From: ___/___/___ to ___/___/___ Description:
Step 2: _____ From: ___/___/___ to ___/___/___ Description: (Add steps as required)

Additional Documentation: + Add files
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3. Profiles

TEMPLATE

CV Insert CV of applicant

Profile 1	Name	_____
	Role	_____
	Bio Note	_____
	CV	Insert CV of Profile 1

Add Profiles as required

Additional Documentation:
+ Add files

4. Criteria

TEMPLATE

Criterion 1: The Objectives of the Programme (25 marks)

The extent to which the application meets the needs and priorities of the community and addresses the objectives of Il-Premju tal-President għall-Kreattività

To make your case in terms of this criterion, you will be required to:

- a. Identify the gaps being addressed in your application (10 marks)
- b. Target specific objectives of your application and elaborate on how these match the objectives of Il-Premju tal-President għall-Kreattività (10 marks)
- c. Elaborate on the relevance of your request and on its feasibility (5 marks)

Additional Documentation:
+ Add files

Criterion 2: Realistic and Sustainable Outcomes (25 marks)

The extent to which the investment sought is likely to contribute towards realistic and sustainable outcomes

To make your case in terms of this criterion, you will be required to:

- a. Outline the potential structural impact of the proposed investment in capacity building and development (10 marks)
- b. Elaborate on how the proposed investment will contribute towards organisational functioning, performance, effectiveness and sustainability – in terms of the objectives of Il-Premju tal-President għall-Kreattività (15 marks)

Additional Documentation:
+ Add files

Criterion 3: Quality Improvement (25 marks)

The extent to which the investment sought is likely to contribute towards upholding of due standards of quality

To make your case in terms of this criterion, you will be required to:

- a. Elaborate on how you plan to achieve quality improvement and sustainable results through the investment being sought (25 marks)



Additional Documentation:
+ Add files

TEMPLATE

Criterion 4: Management of the Investment (25 marks)

The solidity of the management plan in terms of ensuring accountability, good practice and sustainable impact

To make your case in terms of this criterion, you will be required to:

- a. Provide a well-thought-out and clearly-articulated plan (5 marks)
- b. Provide realistic time frames (5 marks)
- c. Provide a realistic budget for year 1 and a separate forecast for year 2 and year 3, explaining efforts to secure funds from other sources (5 marks)
- d. Elaborate on your sustainability plan beyond the grant period (5 marks)
- e. Pitch your plans succinctly with due consideration to both the artistic side and the social side of the project (5 marks)

Additional Documentation:
+ Add files

5. Budget

5.1 Add VAT Certificate of Registration
Upload file

TEMPLATE

5.2 Tick where applicable
 Registered under Article 10*
 Registered under Article 11 (Exempt)

*Applicants registered under Article 10 who will recover VAT, need to exclude recoverable VAT from the budget.

I hereby declare that to my knowledge the correct declarations are made to Arts Council Malta, and that the proper VAT status is declared. In the case of false declaration, I assume full responsibility of with the applicable consequences.

5.3 Breakdown Budget for Year 1 of 3

Expenditure Artistic Fees
 Contingency (10% of total budget cost)
 Add other expenditure

Income Total amount requested from fund
 Add Other sources of income

Attach Quotes if available
