PROFESSIONAL DEVELOPMENT GRANT

APPLICATION FORM

Title of Application

Date of Application submission

Total Amount Requested
(Maximum amount that can be requested under this Fund is Euro 2,000. Applicants may request up to 100% of the project expenditure)

Reference Number

1. GENERAL INFORMATION

1.1 Project type

1.2 Primary area of activity

1.3 Secondary area of activity
1.4 Project Description

Insert Project Description

1.5 Did you ever benefit from public funds?

☐ Yes

☐ No

1.6 If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

1.7 Additional Documentation

Add link to files

Deadline: Friday 20th July 2021 (noon)
2. TIME FRAME

2.1 Provide details regarding the key milestones and timeframes to fulfil project including travelling and training activities.

Start Date   ___/___/_______  (Eligible timeframe 02/10/2021 – 02/10/2022)
End Date     ___/___/_______

| Step 1: ______________________ |
| From:   ____/____/_______ to ____/____/_______ |
| Description: | |

| Step 2: ______________________ |
| From:   ____/____/_______ to ____/____/_______ |
| Description: | |

(Add steps as required)

Additional Documentation:
+ Add files
3. Profiles

CV

Insert CV of applicant

Profile 1

Name

_____________________________________

Role

_____________________________________

Bio Note

_____________________________________

Artist CV

Insert Artist CV of Profile 1

Add Profiles as required

Additional Documentation:
+ Add files

Deadline: Friday 20th July 2021 (noon)
4. Criteria

Criterion 1: Concept (40 marks)
In terms of this scheme this criterion considers the concept, plan and intention of the applicant. This criterion also considers the impact of the proposed programme to the formation of the creatives, collaborators and participants when relevant. Specifically the applicant should answer the questions below: How relevant is the proposed programme to the training needs of the applicant vis-à-vis the current stage in their career and/or formation?
   a. How relevant are the proposed learning outcomes to your professional development? (10 marks)
   b. What are the merits of the learning platform and/or programme proposed? (15 marks)
   c. Does the method of delivery and professionals engaged in the programme (tutors, mentors etc) support your training needs? How? (15 marks)

Additional Documentation:
+ Add files
Criterion 2: Project Management (20 marks)
In terms of this scheme this criterion considers the level of commitment and preparation prior to the proposal as well as the proposed plan to deliver and achieve the objectives of the application:

a. Clearly define the learning outcomes of the application (10 marks)
b. Kindly provide sufficient evidence of your ability to manage the activity responsibly and successfully (include financial management and co-funding, if necessary). (10 marks)

Criterion 3: Audience Engagement (20 marks)
In terms of this scheme this criterion considers the engagement of the creatives and creation of new national and international networks. Engagement refers to the role, the nature of involvement and the experience of the creatives and collaborators when relevant.

a. Will this programme allow you to network and establish new national/international contacts and links? (10 marks)
b. Will the programme provide you with further opportunities for collaborations, dialogue and exploration on a national/international level? (10 marks)

Criterion 4: Budget (20 marks)
This criterion considers how well planned and realistic the presented budget plan is.

a. Is the application and budget presented well researched and planned? (10 marks)
b. Are the objectives of the project clearly reflected throughout the application and financial plan? (10 marks)
5. Budget

Expenditure
- Course Fees
- Add other expenditure

Income
- Total amount requested from fund
- Add Other sources of income

Attach Quotes if available