Events Assurance Scheme

APPLICATION FORM

Name of Applicant

Title of Application

Date of Application submission

Total Amount Requested
(Maximum amount that can be requested under this Fund is Euro 45,000)

Reference Number

1. GENERAL INFORMATION

1.1 Application title

1.2 Event type

FOR OFFICE USE ONLY

Application received on:

Application Reference Number:

_____ / ____/ 2021

EAS____/22/______
1.3 Event Description

Please provide overview of proposed event

**TEMPLATE**

1.4 Did you ever benefit from public funds?

- [ ] Yes
- [ ] No

1.5 If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

1.6 Additional Documentation

Add files

---

Deadline: 31st December 2021 at noon or when session budget is disbursed
Events Assurance Scheme

2. TIME FRAME

2.1 Provide details regarding the key milestones and timeframes to fulfil the event.

<table>
<thead>
<tr>
<th>Event 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
</tr>
<tr>
<td>Duration:</td>
</tr>
<tr>
<td>Venue: TEMPLATE</td>
</tr>
</tbody>
</table>

(Add events as required)

Additional Documentation:
+ Add files

*There shall be a total of six calls throughout the scheme. Please refer to the guidelines and regulations for the deadline, and eligible timeframes of each call.

Deadline: 31st December 2021 at noon or when session budget is disbursed
3. Profiles

CV  Insert CV of applicant

Profile 1  Name  ____________________________
Role  ____________________________
Bio Note  ____________________________
CV  Insert CV of Profile 1

Add Profiles as required

Additional Documentation:
+ Add files

Deadline: 31st December 2021 at noon or when session budget is disbursed
4. Eligibility Self-Declaration

By submitting this application I hereby declare that:

- The project/event is not receiving local public funds through established government line-votes
- All applicable standards issued by the Health Authorities are observed
- The event/s will take place within the eligible timeframe
- The event/s are solely of a cultural and artistic nature
- Any requested documentation to support this application will be provided
- In the case of false declaration, I assume full responsibility of the applicable consequences.

Additional Documentation:

+ Add a most recent good standing certificate of registration (applicable only for registered companies)
+ Add files
5. Ticketing Information

5.1 Add VAT Certificate of Registration
   Upload file

5.2 Add the document featuring the main trade classification with NACE code
   Upload file

5.3 Tick where applicable
   □ Registered under Article 10*
   □ Registered under Article 11 (Exempt)

   *Applicants registered under Article 10 who will recover VAT, need to exclude recoverable VAT from the budget.

☐ I hereby declare that to my knowledge the correct declarations are made to Arts Council Malta, and that the proper VAT status is declared. In the case of false declaration, I assume full responsibility of the applicable consequences.

5.4 Expenditure
   Artistic Fee
   Add cost

Income
   Total amount requested from fund

Mandatory Documents
  + Add documentation including remuneration terms and cancellation terms and/or policies
  + Add Budget Breakdown

☐ I hereby declare that, to my knowledge, all the information contained in this Application Form and its Annexes is correct.

☐ I hereby confirm that I have read the guidelines and regulations and that I accept the conditions and process as stipulated in this same document.

Deadline: 31st December 2021 at noon or when session budget is disbursed